

# Exemplary Project Meeting

5/31/23

## 10 Things in Common

Come up with a list of 10 things that everyone at your table has in common.

Off limits: Anything related to Innovation or education

Be prepared to share a few things from your list with the larger group

# Innovation Caucuses

Private meetings that promote decision making



A caucus is a structured meeting of stakeholders designed to come to consensus on a topic.

- Allows limited time for persuasion and discussion.
- Focuses on the choice of the group while giving voice to the individuals.
- Highlights shifts in preferences.





1. **Select The Framework**
  - a. Select your preferred framework and gather to discuss why this framework best addresses the project's goals.
    - i. Undecided can meet in a separate space to list what their priorities are.
2. **Advocate**
  - a. Each group has 3 minutes to advocate for their framework, or list their priorities (if undecided).
3. **Realign**
  - a. Participants will move to the framework that they feel best fits the goals.
  - b. Participants can also move their level of consensus up or down the chart.
4. **Reflection**
  - a. After each round, the group can reflect on the process and determine if a decision has been made.
5. **Repeat**
  - a. Start at step 2 for subsequent rounds



Step	Purpose	Time
Align	Choose and identify reasons why this framework matches our goals.	5 Minutes
Advocate	Articulate the reasons and listen to the benefits of the frameworks.	2 Minutes/Framework
Realign	Reconsider preferences and show the changes in thinking.	2 Minutes
Reflect	Determine if consensus has been reached around a framework	3 Minutes
Repeat	Continue the process until consensus has been reached.	15-20 Minutes

Framework	Levels of Consensus
<p>List the framework here with a quick description of the important parts of the framework.</p> <p>*Add details as we go through additional rounds.</p>	<p>I like it, am on board, and can easily accept this decision.</p>
	<p>I accept this decision, but may have some questions/points to clarify later.</p>
Reasons for Support	<p>I can live with this decision, even though it may not be my preferred option.</p>
<p>Participants can list some of the reasons that they support this framework.</p> <p>*Sticky notes provided</p>	<p>I don't agree, but will not block this decision.</p>
	<p>I loathe it, and cannot accept this decision.</p>